### Test Script M&R/CLARA/CORP/2022/002/0014

### Business(002)/Checklist Template(0014)

***General Information***

|  |  |  |  |
| --- | --- | --- | --- |
| **Tester Details** | |  |  |
| **Name** | **User ID** | **Tested Environment** | **Tested Date** |
|  |  | Pre-Production |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Expected Results:**  Checklist Template Created/updated/deleted Successfully | | | |

***Process***

| **Process** | **Step #** | **Steps** | **Expected Results** | **Actual Results** | **Pass/Fail/**  **Not executed** |
| --- | --- | --- | --- | --- | --- |
| Login | 1 | Enter the User ID and Password in the login page | Should be able to Login successfully and open the landing page |  |  |
| Checklist Template List | 2 | Click the Menu and navigate to Business/Checklist Template and click the button | Has to open the Checklist Template List page |  |  |
|  |  |  | Should display all the Checklist Template details in the list page |  |  |
| Search | 3 | Click Filter button | Has to open the search criteria fields |  |  |
|  | 4 | Search Options can be single or multiple. Enter the required search field values and click search. This will update the list page records according to the search |  |  |
|  | 5 | Click Reset button | On Clicking reset will clear the search field values and will make all the fields as blank & Click search again will provide the unfiltered list |  |  |
| Options | 6 | Click Options button | Will display the required options for this screen |  |  |
| 7 | Click Download icon from Options | Will down the list page records in Xlsx format |  |  |
| List search | 8 | Enter the required values in the Search field on the top of list page | Will filter the records according to search criteria in the list page |  |  |
| Create New | 9 |  | Has to open a new Pop-up screen to Enter the below field details |  |  |
| 10 | 1. Class ID - Dropdown - Mandatory |  |  |
| 11 | 2. Case Category - Dropdown - Mandatory |  |  |
| 12 | 3. Case Sub Category - Dropdown - Mandatory |  |  |
| 13 | 4. Status- Autofill "ACTIVE" status - Mandatory |  |  |
| 14 |  | Click "add" button to upload documents |  |  |
| 15 |  | 5. S. No. - Auto Populate / Non - Editable |  |  |
| 16 | 6. Document Name - Entry field - Mandatory |  |  |
| 17 | 7. Click Choose file button under Checklist Template - select the suitable document from local drive and click upload button under action field - Mandatory |  |  |
| 18 | After successful document upload click "Save" |  |  |
|  | validation - Error message will be Popped up if Mandatory fields are not filled |  |  |
| 19 | On Clicking Save button, 1. will save the uploaded file in Share Folder 2. Receive success Message  3. A new record is added in the List page |  |  |
| cancel creation | 20 |  | On Clicking cancel button, Close the Pop-up screen and go back to List page |  |  |
| Edit | 21 | Select a record and click edit from Options icon on the top of the list | validation - Should not allow to select multiple rows |  |  |
| 22 |  | Has to open the update screen with below options to edit |  |  |
| 23 |  | Error message will be Popped up if Mandatory fields are not filled |  |  |
| 24 |  | 1. Class - Auto Populate/Non-Editable |  |  |
| 25 |  | 2. Case Category - Auto Populate/Editable |  |  |
| 26 |  | 3. Case Sub Category - Auto Populate/Editable |  |  |
| 27 |  | 4. Status - Auto Populate/Editable |  |  |
|  |  |  |  |  |
| 28 | 5. S. No. - Auto Populate / Non - Editable |  |  |
| 29 | 6. Document Name - Auto Populate/Editable |  |  |
| 30 | 7. Checklist Template - Previously Uploaded documents name listed here;  Download the document using Download Icon or Delete the document using Delete Icon which appear near the document under Actions. |  |  |
| 31 | Click "add" button to upload documents |  |  |
|  | If we want to add more documents select the suitable document from local drive and click upload button under action field - Editable |  |  |
| 32 | After successful document upload / download / delete click "Save" |  |  |
| 33 | on clicking Update button 1. Update the edited records in the list page 2. Receive success message |  |  |
| Cancel Edit | 34 |  | On Clicking cancel button, Close the Pop-up screen and go back to List page |  |  |
| Display | 35 | Select a record and click display from Options icon on the top of the list | validation - Should not allow to select multiple rows |  |  |
| Display the selected record from the list page |  |  |
| Delete | 36 | Select a record and click delete from Options icon on the top of the list | validation - Should not allow to select multiple rows |  |  |
| Delete the selected record from the list page |  |  |

***Confirmation / Approval of Testing Results***

**Overall Testing Status:**

Pass and accepted

Passed with note \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Failed

**Comments:**

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**Approved by :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date :**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_